

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### VENUE

**Sandton Convention Centre, Johannesburg, South Africa**

**Address:** 161 Maude St, Sandton, Johannesburg, 2196

**Phone:** +27 11 779 0000

### ARRIVALS AND DEPARTURES

**O. R. Tambo International Airport (ORTIA)** is a major international airport in Kempton Park, Ekurhuleni, Gauteng, South Africa, near the city of Johannesburg.

Most arrivals and departures will be via the OR Tambo International Airport whereby the VIPs and delegates will be facilitated via the **State Protocol Lounge (SPL)** and **AIF Welcome Desk** respectively.

NB. Only VIPs who qualify for protocol courtesies will be facilitated via the State Protocol Lounge and necessary bookings will be made through the Department of Foreign Affairs and International Relations (DIRCO) as a procedure.

### ACCREDITATION (Both PCO)

A means of access to the event will be solely by **AIF printed access badge** to be issued upon registration of delegates. On-site event registration will be conducted to complement the pre-online registration. Positive identity is required (**Preferably a passport**).



## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### VISA ENTRY REQUIREMENTS

Please note that the information provided here is to be used as a guide only. Please consult with your relevant embassy or your travel agency before you travel.

Every person seeking to enter South Africa must be in possession of **a valid passport** for travel to South Africa and, where necessary, **a visa**. Enquiries can be directed to South African diplomatic representatives abroad or the Department of Home Affairs in Pretoria. Visitors who intend travelling to South Africa's neighbouring countries and back into South Africa are advised to apply for multiple entry visas.

In terms of existing visa arrangements, passport holders of certain countries are exempt from visa requirements ([www.dha.gov.za/index.php/immigration-services/exempt-countries](http://www.dha.gov.za/index.php/immigration-services/exempt-countries)). Tourists must satisfy immigration officers that they have the means to support themselves during their stay, and that they are in possession of return or onward air tickets. They must also have valid international health certificates.

For the purpose of a visa application, an Invitation letter will be provided to all guests.

**NB. NO visa upon arrival in South Africa.**



## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### Requirements for entry into South Africa:

#### You will need the following before travelling to South Africa:

- A valid and acceptable passport or travel document for your intended stay
- At least one blank page in your passport for endorsements
- A valid visa, if required
- Sufficient funds to pay for day-to-day expenses during your stay
- A return or onward ticket
- Yellow fever certificates are required if your journey starts or entails passing through the yellow fever belt of Africa.

### TRANSPORT ( To be finalised by all parties concerned)

Delegates landing at OR Tambo International Airport will be provided with a **shuttle transport or chauffeur services** to get to Sandton, Johannesburg. Proceed to the **AIF Welcome Desk/ demarcated shuttle service area** at the airport to ensure a safe, professional, fast and hassle-free journey.

The Forum will also make a use of Gautrain to ferry delegates from the airport to the Sandton.



---

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### **ACCOMMODATION-** (All parties & Publiclive to provide)

Designated hotels for the event include:

- Southern Sun Hotel, Sandton

*Accommodation of VIPs will be communicated separately.*

Apart from designated hotels, delegates are at liberty to stay where they prefer most.



## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

## HEALTH

### Vaccination Requirements

The table below indicates the vaccination requirements for entering South Africa. Please note the yellow fever vaccination requirements.

#### VACCINATION IDENTIFIER

#### SPECIAL PRECAUTIONS

Diphtheria	Yes
Hepatitis A	Yes
Malaria	Sometimes*
Rabies	Sometimes
Tetanus	Yes
Typhoid	Sometimes
Yellow fever	No**

No vaccinations are essential.





## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

However, if you are going to undertake additional travel within South Africa:

- \* Take special precautions if visiting Kruger National Park, Mpumalanga and northern KwaZulu-Natal during December to April - low risk of malaria.
- \*\* A yellow fever vaccination certificate is required for all visitors arriving from a yellow fever area except babies under a year of age and pregnant women. Yellow fever vaccination certificates are valid 10 days from the vaccination.

### HEALTH TIPS FOR TRAVELLERS

Gauteng boasts a glorious climate all year round, an abundance of medical treatment facilities with the latest in healthcare facilities, and arguably the best water on the continent.

That said, nothing kills holiday fun like flu, diarrhoea and sunburn, so take note of the following health issues (particularly if you are from the northern hemisphere).

### POTABLE WATER ON TAP

High-quality tap (faucet) water is available almost everywhere in Gauteng and is both palatable and safe to drink straight from the tap. Gauteng residents drink from their kitchen taps, and it's not unusual to hear "I'd like a glass of tap water please" at any local restaurant.

If you prefer, bottled mineral water, both sparkling and still, is readily available at shops, restaurants and petrol stations.

Please note that drinking water straight from rivers and streams is not encouraged.

### WORLD-CLASS MEDICAL FACILITIES

Gauteng is home to some 30 public and 40 private or partly owned hospital facilities. The region also hosts an abundance of medical professionals, including many general practitioners, dentists, gynecologists and a variety of medical specialists.



---

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

Hospitals in the metro are manned by experts and provide world-class healthcare. As a tourist, it is The province also hosts travel clinics throughout the regions where travellers can enquire about vaccines, yellow fever inoculations and malaria medication.

your choice which facility you go to - please note that private hospitals often require cash up front, or the guarantee of travel insurance.

There are numerous outlets in each city where travellers can buy over-the-counter medicine for flu, diarrhoea and pain.

**NB. On-site Emergency Medical team (Gauteng) will be available throughout the event.**



## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### **MEDICINES YOU MAY NEED:**

- THE PRESCRIPTION MEDICINES YOU TAKE EVERY DAY. Make sure you have enough for the duration of your trip. Keep them in their original prescription bottles and always in your carry-on luggage.
- MEDICINE FOR DIARRHOEA, usually over-the-counter
- SUNSCREEN AND SUNGLASSES

### **MALARIA PROPHYLAXIS**

Gauteng is malaria-free, so you need not worry at all.

However, the Kruger National Park, the Lowveld of Mpumalanga and Limpopo, and the northern part of KwaZulu-Natal do pose a low malaria risk in the summer months. If you intend to extend your stay to other parts of the country, please consult a travel clinic concerning malaria prophylaxis.

### **SUNSHINE AND SUNBURN**

Gauteng is generally hot and sunny between the months of September and November. Sunscreen and a hat are recommended whenever you are outdoors during the day, particularly between 10h00 and 16h00, regardless of whether there is cloud cover or not.

Even if you have a dark complexion, you can still get sunburn if you are from a cooler climate and have not had much exposure to the sun. Sunglasses are also recommended.





---

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### USEFUL LINKS

- Netcare travel clinics [www.travelclinic.co.za](http://www.travelclinic.co.za)
- Travel advice <http://www.southafrica.info/travel/advice/>
- Global travel insurance [www.worldnomads.com/travel-insurance/](http://www.worldnomads.com/travel-insurance/)
- Health24 [www.health24.co.za](http://www.health24.co.za)

### WEATHER

Johannesburg is situated 1 700m (about 5 580ft) above sea level. It is separated from Pretoria (1 330m or 4 400ft) by low parallel ridges and rolling hills. The north of the province is more subtropical, due to its lower altitude, and is always a few degrees warmer than Johannesburg.

Brief afternoon thunderstorms are common in summer, but the humidity level rarely becomes uncomfortable. Winters are crisp and dry, with frost occurring in the southern areas. Snow is rare, but has occurred on some occasions in the Johannesburg metropolitan area, usually in September.



## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### Johannesburg average temperatures:

Most of the province's rainfall is recorded in the summer months, from October to March, which see temperatures in the high 20s. The ultraviolet radiation (UVB) sunburn index can be very high and it is advisable to apply sunscreen regularly.

Winter - from June to September - is relatively mild but sunny. It is cold in the mornings and evenings.

For an update on the weather conditions around the country including South Africa, visit the [South African Weather Service](#): Weather line Tel.: 082 162

### SAFETY AND SECURITY (Duke will assist)

- It is illegal (and irresponsible) to drink and drive. If you are caught driving when over the limit, you will be arrested. The blood alcohol limit in South Africa is 0.02%, so even one beer could put you over the limit!
- Please follow local traffic laws.
- Wear helmets when you ride bicycles, motorcycles, and motorbikes.
- Don't get on an overloaded bus or mini-bus.
- Avoiding night driving.



## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### TELECOMS

Semi-private telecommunications company Telkom and a second operator, Neotel, dominate fixed-line telephone services in South Africa. Telkom is a listed company in which the government is the largest shareholder.

Landline numbers in South Africa are listed in Telkom's phone directories. Print versions are widely available at airports, hotels, offices, homes and public phone booths. Online versions of the white pages (residential phone book) and yellow pages (for businesses, services and products) are available at [phonebook.yellowpages.co.za](http://phonebook.yellowpages.co.za) and [www.yellowpages.co.za](http://www.yellowpages.co.za) respectively.

### Telkom's telephonic directories:

International: dial 10903

Directory services (phone book): dial 1023

Talking Yellow Pages: dial 10118

### DIALING CODES

The international dialing code for South Africa is +27. The metropolitan municipalities of the City of Johannesburg and Ekurhuleni (East Rand) use the 011 code, while the City of Tshwane (Greater Pretoria) and its surrounding towns can be reached by using the 012 prefix.

For other codes, click on link for Telkom's list of **dialing codes in South Africa**.

If you are calling from outside South Africa, leave out the first zero of the code when dialing a landline and also drop the zero from the beginning of a cellular/mobile number.



---

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### **TIME DIFFERENCE**

South African standard Time is two hours in advance of Greenwich Mean Time (GMT +2), one hour in advance of central European winter time and seven hours in advance of United States Eastern Standard Time throughout the year. There are no time zone differences within the country. Daylight saving time is not observed. To find out the local time, dial 1026 if you are in the country, or visit [www.worldtimeserver.com](http://www.worldtimeserver.com)



## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### **PUBLIC PHONES**

Public phones use coins or a prepaid, fixed-value microchip card as methods of payment. They can be found at various sites, including malls, filling stations and airports. These phone booths are generally blue (coin-operated phones) or green (card-operated phones). Phone cards and WorldCall cards, prepaid cards that allow you to call home, can be purchased at most retail stores, petrol stations, post offices and airports.

### **MOBILE/CELLULAR TELEPHONES**

Telecommunications is one of the fastest growing sectors of South Africa's economy, reflected in the rapid growth of mobile phones - called cellular phones or cellphones - in the country. The country has three established cellular network operators, Vodacom, MTN, and Cell C and its partner Virgin Mobile. Recently Telkom Mobile became the fourth operator with its 8ta service.

Check the compatibility of international handsets in South Africa. One option is to organise roaming facilities in your own country with your service provider. The South African government has introduced laws that require all contract, prepaid and top-up customers to register their voice and data SIM cards.

This means it is not possible to obtain a telephone or number without completing the necessary RICA documentation. You can RICA your sim card at any MTN, Vodacom, Cell C or Telkom store. Tourists looking to use a phone linked to local service providers can rent one from MTN or Vodacom, which have kiosks at OR Tambo International Airport. The service providers have detailed websites where you can conduct research on the nearest store located to your hotel.

### **INTERNET (Publislive should state if there will be free wifi with the meeting premises)**

Wider access to broadband, ADSL and 3G access has boosted internet connectivity in South Africa. Bandwidth, however, remains relatively limited and expensive by international standards.





---

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

Cellular network operators offer dedicated modem and data contract packages. Data packages are usually available, with top-up options utilizing pay-as-you-go airtime. Some restaurants and guest houses are wireless “hotspots” where bandwidth can be obtained for free if you have a modem. Internet cafes can be located even in small towns.



---

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### OFFICIAL LANGUAGES

The “rainbow nation” of South Africa has 11 official languages - Afrikaans, English, isiNdebele, isiXhosa, isiZulu, Sepedi, Sesotho, Setswana, siSwati, Tshivenda, and Xitsonga.

English is the country’s lingua franca and most people in Gauteng speak it, but it ranks joint fifth out of 11 as a home language. South Africa’s linguistic diversity means that what is spoken is often a mix of aspects of the different languages. The most spoken languages in Gauteng are isiZulu, Afrikaans, English and Sesotho.



## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

Public transport systems in Gauteng are established in the form of the Gautrain, bus services, trains and taxis, but these are not always formalised, as in the case of minibus taxi transport. Most tourists use private taxis and tour companies that are known to be safe, reasonable and reliable. Transport can generally be arranged through your hotel or guest house.

The GAUTRAIN is an 80 kilometre mass rapid transit railway system en route to and from OR Tambo Airport and also connects Johannesburg to Pretoria.

You can expect a smooth, air conditioned ride, and enough space for bags, suitcases and prams. It costs around R35 to travel between Johannesburg and Pretoria and around R150 from the airport to Sandton. There is also a card system perfect for frequent passengers that you can use on the bus, the parkade and the train.

**There is a Gautrain bus available from the OR Tambo airport to Sandton - which stops at the Sandton Gautrain Station.**

See links to the Gautrain website and timetables:

[www.gautrain.co.za](http://www.gautrain.co.za) or [www.join.gautrain.co.za/Timetables.aspx](http://www.join.gautrain.co.za/Timetables.aspx)

### SHOPPING, DINING AND ENTERTAINMENT

Home to world-class entertainment venues, fine restaurants, day spas, boutique hotels, authentic African craft markets and fantastic jazz venues, Gauteng has it all. From shopping malls and African street markets to a cafe society, from restaurants and upmarket shebeens to the great outdoors - this is a province that offers instant gratification and no dull moments.



---

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### SHOPPING:

The store owners and street vendors in Sandton, Rosebank, Johannesburg, are a prime example of European sophistication and African ingenuity complementing each other. Visitors are often dazzled by the quality of Gauteng shopping malls, declaring them some of the best in the world. Sandton City is one of the most upmarket shopping centres in the southern hemisphere. The centre features two of the country's most luxurious hotels and over 200 shops. In fact, it is a covered village where you can park, bank, do business, dine, relax, shop, pamper yourself and go to the movies - all under one roof.

Most visitors would not want to miss the many craft markets where a strong local and African flavour dominates goods on offer, whether they be art, carvings, colourful caftans, beadwork, leather footwear or interior design items. Some of the bigger permanent markets are Bruma Market World, and the African Craft Market in Rosebank. Others are the Rosebank Rooftop Flea Market, which operates on Sundays and public holidays, and the weekly Michael Mount Organic Market in Bryanston, which sells only organically grown products and items made from natural materials.



## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### FINANCIAL INFORMATION:

As a foreign visitor, you can bring in up to R5 000 in South African currency (Rands), plus an unlimited amount in foreign currencies and traveller's cheques, provided you declare this on arrival.

On departure, you can also take out R5,000 in South African currency (Rands), and up to the amount in foreign currencies and traveller's cheques that you declared when you arrived (provided you did not stay for more than 12 months).

### TAX REFUNDS FOR TOURISTS:

Value-added tax (VAT) at a rate of 14% is levied on the purchase of most goods in South Africa.

Non-resident foreign passport holders, older than seven years of age and on a temporary visit to South Africa, are able to claim a VAT refund, provided that VAT was levied by the supplier, and the supplier is a VAT-registered vendor, who issued you with a tax invoice.

As a visitor to South Africa, you can spend as little as R250.00 on goods intended for export, and claim a VAT refund. The user-friendly procedure allows you to claim your money before you even [leave South African territory](#).

### WHO CAN CLAIM?

Non-residents on a temporary visit to South Africa are eligible to claim a VAT refund in respect of movable goods exported through a designated point of departure within 90 days from the date of purchase.

### IMPORTANT INFORMATION:

Maximum payment by cheque will be for an amount of R3000.00. Claims exceeding this limit or claims requiring further audit, will be posted.





## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### PLEASE NOTE:

- Goods consumed in South Africa or services rendered in the country do not qualify for VAT refunds.
- Only original Tax Invoices will be considered for refunds.
- The goods must be presented for inspection on departure.
- Goods must be exported within 90 days of the date of purchase and the claim lodged within 3 months from the date of export.
- An administration fee of 1.5% of the inclusive value of the claim will be deducted, subject to a minimum of R 10.00 and a maximum of R 250.00.
- Diplomats posted to South Africa should contact their embassies for details of the applicable refund scheme.
- Special provisions apply to antiques, 2nd hand goods and registerable goods.

### HOW TO CLAIM YOUR TAX REFUND:

Simply identify yourself as a tourist to shop assistants, and request a Tax Invoice for the goods you have purchased.

### A VALID TAX INVOICE MUST CONTAIN ALL THE FOLLOWING INFORMATION:

- The words "Tax Invoice"
- A Tax Invoice number
- The seller's VAT Registration number
- Date of Issue of the Tax Invoice
- The seller's name and address



---

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

- The buyer's name and address
- A full description of the goods purchased
- The cost of the goods in Rands
- The amount of VAT charged or a statement that VAT is included in the total cost



## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### For additional information:

Contact: VAT Refund Administrator (Pty) Ltd

Postal Address: P.O. Box 107; OR Tambo International Airport

Postal code: 1627

Telephone: +27 (0)11 394 - 1117

Facsimile: +27 (0)11 394 - 1430

E-Mail: [info@taxrefunds.co.za](mailto:info@taxrefunds.co.za)

### Banking Hours:

Monday to Friday from 09h00 to 15h30.

Saturday from 09h00 to 11h00.

Auto banks (ATM's, automated teller machines) are found in most towns and operate on a 24 hour basis.

### Travellers Cheques:

Most international traveler's cheques are accepted provided they are in an acceptable currency and may be cashed at most banks. Many hotels and shops also provide this service.

### Emergency Numbers (Duke please assist).

Any emergency (from a mobile phone):	112
Ambulance:	10177
Netcare 911 (life-threatening emergencies):	082911



---

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

Fire: 10177  
Police Flying Squad: 10111



## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### NEARBY HOSPITALS:

Both hospitals have 24 hour Emergency and Trauma units, as well as specialist and general doctors and 24 hour pharmacies available.

Mediclinic Sandton	<a href="http://www.mediclinic.co.za">www.mediclinic.co.za</a>	+27 11 709 2000
Life Hospital Fourways	<a href="http://www.lifehealthcare.co.za">www.lifehealthcare.co.za</a>	+27 11 857 1000
Netcare Sunninghill Hospital	<a href="http://www.netcare.co.za">www.netcare.co.za</a>	+27 11 806 1500
Intercare Medical & Dental Centre Fourways	<a href="http://www.intercare.co.za">www.intercare.co.za</a>	+27 11 745 6700

### GENERAL

	+27 (0)11 799 1000
Automobile Association (roadside assistance):	+27 (0)11 375 5911
Johannesburg Central Metropolitan Police:	+27 (0)83 123 2345
National Tourism Information Centre (24 hours):	+27 (0)11 921 6262
OR Tambo International Airport:	res:+27 (0)86 727 7888
OR Tambo International Airport - Arrivals and Departures.	

### Directory Inquiries

	1023
Local numbers:	10903
International numbers:	





---

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

### **Useful contacts: (to be agreed upon by both parties)**

#### **African Development Bank**

1. Mr. Patrick McGee – Consultant  
Tel.  
Email:

#### **Visa & Protocol issues:**

2. Mr. Sello Ramakau - Senior Protocol Assistant  
Tel. +27 71 587 5454  
Email: [s.ramakau@afdb.org](mailto:s.ramakau@afdb.org)

#### **Security Issues:**

3. Mr. Mark Ellington Mark – Regional Chief Security Officer  
Tel. + 27 83 289 4217  
Email. [m.elleignton@afdb.org](mailto:m.elleignton@afdb.org)

#### **South African Government (GPG)**



---

## A TOTALLY TRANSACTIONAL OPPORTUNITY FOR INVESTORS



7-9 November 2018 in Johannesburg, South Africa

